

LITCHFIELD PLANNING AND ZONING COMMISSION

Town Hall Annex,
80 Doyle Rd., Bantam, CT
REGULAR MEETING AGENDA
August 1, 2016 7:00 p.m.

Call to Order

1. **Appointment of Alternates** W. Conti, N. Latour, M. Samal
2. **Commissioners' requests**

PLANNING MEETING

3. **Plan of Conservation and Development – POCAD – Project Kick-off**

7:00 PM – 7:30 PM: Project Background

- Fitzgerald & Halliday, Inc. - Who we are
- Function of the Plan of Conservation and Development
- Review of study process and schedule
- Brief review of sample POCAD plan created by FHI

7:30 PM – 7:45 PM: Questions and Answers

7:45 PM – 8:45 PM: Working Session with the Commission

- Discussion of the Litchfield's Strengths, Weakness, Opportunities & Threats (SWOT Analysis)
- Drafting of a working Vision Statement

8:45 PM – 9:00 PM: Next Steps

- Schedule Community Visioning Workshop
- Discuss committee support for the community visioning workshop and study process
- Identify date of next meeting with Planning & Zoning Commission

4. **Approval of Minutes of July 18, 2016**

5. **Old Business**

6. **New Business**

7. **Public Comment**

Any member of the public may speak on any topic that is not on the agenda. Presentations shall be as brief as possible. The speaker shall be limited to three minutes unless the Chair grants an extension.

8. **Possible Executive Session to discuss pending litigation.**

9. **Correspondence**

Any new item added to the agenda requires a 2/3 majority vote of the Commission. Taking up any item after 11PM requires a 2/3 majority vote of the Commission.

Adjournment